

SECRET
31 October 1952

MEMORANDUM FOR: Comptroller

SUBJECT : Leave Records 25X1

REFERENCE : Memo dtd 20 Oct 52 fr Act'g Chief, Finance Div,
to Comp, same subject. 25X1

1. In accordance with our discussion with the General Counsel on this date, we will, in the future, transfer leave records where possible. Where transfer is not possible the employee concerned will not be required to refund the withholding tax involved in his lump sum payment pertaining to leave, etc. This may be collected either through a deferred payment collection plan, which will allow the employee to make payment after he has adjusted his income tax account with the Government, or through an advance of funds

25X1

2. It is my understanding that you will proceed immediately to work out the necessary details in the simplest legal manner.

25X1

L. K. WHITE
Assistant Deputy Director
(Administration)

cc: General Counsel
AD/P

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